

# SECTION FOUR

## K mart - KRESGE - JUPITER

### INVOICING INSTRUCTIONS

**ALL SUPPLIERS MUST FOLLOW THESE INVOICING INSTRUCTIONS**

**PLEASE REFER THIS SECTION TO YOUR ACCOUNTING STAFF RESPONSIBLE FOR INVOICING K-MART.**

A. When preparing invoices, include on the face of the invoice (refer to illustration of Model Invoice):

380174312		INVOICE			INVOICE NO.	
① A. SUPPLIER CO.	120 Church St.	① D-U-N-S #12345-6789	① 480483			
Chicago, IL 60607		32912345678910		INVOICE DATE		
TAX ID: 34-000000000000000000		3/27/94				
Sold & Shipped To:						
② K MART STORE #1602 1000 THA TUT TIN OG 2 4567 Main Avenue Small Town, MI 48084						
Customer's MOPS P.O. No.		Type of P.O./Order Type No.	P.O. Date	-Dept. No.	Shipping Point/ Freight Terms	No. of Crns
③ 10305792	② CPO 222	③ 3/16/94	③ 12	③ Any City, PA/ Pvt. Collect	③ 1	
Date Shipped		Shipped Via	UPS/ICC Shipper No.	Shipping Weight		
② 3/27/94		③ <input checked="" type="checkbox"/> UPS <input type="checkbox"/> PP <input type="checkbox"/> Truck <input type="checkbox"/> Other	③ 1249974	③ 3 Lbs.		
Quantity Ordered	Quantity Shipped	Customer's MOPS Item No.	Color/Size	Description	Unit Price	Amount
12	④ 12	④ 1906011110	④ Brown/Large	Silk Flowers - 3020	.960	\$10.22
12	12	1906011120	Beige/Large	Silk Flowers - 3020	.960	10.22
12	0	1906011130	Yellow/Small	Silk Flowers - 3020	.960	Cancelled
② <sup>④</sup> UPS CHARGES						2.00
② Please pay this amount						\$23.04
① Goods shipped with invoice #480484						

<sup>\*\*</sup>Only when it is agreed that such charges will be levied back to X market.

## MODEL INVOICE

ORNL 905-99-C16—(Rev. 1/86)

CODE 905-50—(Rev. 2/84)